



TOURISM TRAINING REVOLVING FUND FIRST TIME APPLICATIONS FOR SALARIED APPLICANTS FINANCIAL YEAR: 2024-2025

Tourism Fund (TF) in partnership with Higher Education Loans Board (HELB) invites first time applications for the Tourism Training Revolving Fund (TTRF). This funding is open to all students pursuing courses in tourism and hospitality.

Eligible students:

1. Salaried students pursuing courses in tourism and hospitality.
2. Employed on Permanent basis or at least two years Contract.
3. If a HELB loan beneficiary, the applicant MUST be repaying or has completed repaying the previous loan.

How to Apply:

1. Applicants should Visit www.hef.co.ke to access the Student Portal and click “register” to create a new account. Use a personal mobile number and National ID number that are both registered in your name.
2. During the registration process, input your National ID number, a valid email address, and create a password before clicking ‘register’.
3. After creating your account, verify it through the activation link sent to either your email’s Inbox or Spam/Junk folder.
4. Log in to the portal and complete your profile under “My Profile,” filling in sections regarding Personal information, Residence, Education and Institution. Upload all necessary documents at this stage.
5. To apply for funding, navigate to the HELB menu and under the Loan Application Tab, select the **Tourism Training Revolving Fund Salaried Application**.
6. Review and consent to the personal data

- collection as outlined in the consent form, accepting the loan terms and conditions.
7. Fill out the Next of Kin , Employment Details , Guarantor’s details.
8. With all required information provided, submit your completed application form.
9. Submit the online copy and print the hard copy.
10. Have the application appropriately signed and stamped by the relevant authorities and attach all the necessary documents as indicated on the checklist
11. Scan the filled application and all the attachments in PDF format as one document.
12. Send the Scanned PDF copy to partnerships@helb.co.ke
13. You will be enabled to track the status of your application on your HELB student portal.
14. At later dates you will receive notifications on awards and disbursement of loans.

For any questions or assistance with the application process, contact Tourism Fund on info@tourismfund.co.ke or 0728337499 or Higher Education Loans Board on contactcentre@helb.co.ke or 0711052000

EMPOWERING DREAMS